



## **GUIDELINES FOR PREPARING AND PRESENTING POSTERS**

All posters and rapid posters will be uploaded to the virtual venue prior to the conference. Posters will be available for the entire duration of the conference and one month post conference.

Posters and rapid posters need to be submitted to the Conference Secretariat ([info@aacbt.org.au](mailto:info@aacbt.org.au)) by Monday 11 October 2021.

### **Poster Session Viewing Times**

Poster presenters are requested to be present beside their poster during the scheduled poster viewing times (Thursday 28 October at 10:05am AWST and Friday 29 October 2021 at 2:15pm AWST). It is advised that delegates be available and near their posters during the catering breaks to speak with other delegates about their work.

### **Rapid Poster Presentations**

Each poster selected for a rapid poster presentation will have a limit of one (1) PDF poster and a 3-minute pre-recorded presentation of the poster.

Rapid Poster Presentations will be available for on-demand viewing by delegates and poster presenters are requested to be present beside their poster during the scheduled poster viewing times (Thursday 28 October at 10:05am AWST and Friday 29 October 2021 at 2:15pm AWST).

*/Continued over*



**To assist in the marketing and promotion of your poster to conference delegates, please ensure that you follow the guidelines set out below:**

***File format for Posters (posters and rapid posters)***

- All posters must be submitted as PDF files
- Posters may not exceed 1 page
- Recommended file size: under 2 MB
- Posters must be landscape in format; it is advised to adhere to the 16:9 or 4:3 aspect ratio.
- It will be possible to zoom in and out to read smaller text
- Do not include any URLs or hyperlinks.
- Posters will be displayed according to the poster number and floor plan.
- Presenters are asked to attend their poster on Thursday 28 October at 10:05am AWST and Friday 29 October 2021 at 2:15pm AWST to answer questions and discuss aspects of your research. Presenters are also encouraged to advertise their availability to discuss their work at others times on their poster. Contact details during and after the conference should also be included.
- In preparing your poster, you should not attempt to detail your entire research history. Present only enough data to support conclusions or to explain the point(s) you wish to make. Data should be kept to a minimum in favour of diagrams and photographs. Aim to put across a simple message in an eye-catching manner.
- All posters must carry a title. If a short title different from the published full title is used, the latter should be included as a subtitle in smaller type.
- For further tips on creating your poster, please feel free to check out the following resources: <https://convention.apa.org/blog/rethinking-the-science-poster> and for poster templates: <https://osf.io/ef53g/>

***File format for Rapid Poster Presentation***

- The presentation aspect of your Rapid Poster should be self-recorded; the recommended platform for this is Zoom.
- Please submit your poster and recording by Monday 11 October 2021 by emailing the download link and poster to the AACBT Conference Secretariat.
- Here are two excellent guides on getting your presentation ready: <https://convention.apa.org/presenters> and <https://society-for-affective-science.org/conferences/2021-sas-annual-conference/speaker-instructions/>