

Virtual Presentation Guidelines

All presentations for the AACBT national conference are to be self-recorded as they will be loaded to the virtual venue prior to the conference.

Recordings are to be submitted to the Conference Secretariat (<u>info@aacbt.org.au</u>) by Monday 11 October 2021.

Speaker Presentation Guidelines

Please develop your presentation as per the specified time allocated in the official program. Q&A will be held (time permitting) at the end of each session.

The program is available on the AACBT conference website.

Please consider referring to the following websites for extra tips for preparing your presentation:

- https://convention.apa.org/presenters
- https://society-for-affective-science.org/conferences/2021-sas-annual-conference/speaker-instructions/

Additionally, please follow the following guidelines to develop your presentation:

- We recommend recording your presentation via Zoom.
- Use the latest version of PowerPoint.
- Presentations should be in 16:9 aspect ratio, resolution of 1920 x 1080.
- All presenters must include a slide in their presentation disclosing any conflict of interest.
- Use simple colours and templates that allow the font to be easily read.
- Practice your presentation to ensure that it fits within the time allocated in the program with more than 100 presenters, and we appreciate your assistance in ensuring that everyone has their opportunity to present.

How to submit presentation recording

The easiest way to submit your recording is to download the link from your self-recorded Zoom session and email it to the AACBT Conference Secretariat (info@aacbt.org.au). Alternatively, we also accept a Dropbox link to your recorded presentation.

For further information, please see the FAQs relating to presentations: https://www.aacbt.org.au/national-conference-2021/aacbt-national-conference-virtual-faq/